



**RANDALL COUNTY JUVENILE BOARD**

Wednesday, February 23, 2022 at 12:00pm

Youth Center of the High Plains

9300 South Georgia, Amarillo, TX 79118

Call the meeting to order.

1. Approval of minutes of October 27, 2021 meeting.
2. Receive letters from area law enforcement agencies in reference to juvenile fingerprints and photographs.
3. Receive and acknowledge audit of area law enforcement records of juvenile fingerprints and photographs.
4. Receive and review non-substantive changes to the departments Policy and Procedure Manuals.
5. Review and consider substantive changes to the department's Policy and Procedure Manuals.
  - A. 1.11 Safety Issues
  - B. 1.12 Security of Data
  - C. 3.01 Deputy Chief Juvenile Probation Officer
  - D. 3.03 Deputy Director of Detention and Residential
  - E. 3.07 Probation Counselor
  - F. 3.23 Administrative Assistant – Legal Secretary
  - G. 3.24 Financial Secretary
  - H. 3.25 Probation Receptionist
  - I. 3.25 Probation Secretary
  - J. 3.26 P.R.I.D.E. Secretary
  - K. 3.29 Cook
  - L. 3.33 Case Manager
  - M. 3.39 Deputy Chief of Behavioral Health
  - N. 3.44 Grants Manager – Accountant
  - O. 3.45 P.R.I.D.E. Supervisor
  - P. 3.45 Behavioral Health Supervisor
  - Q. 3.49 Probation Secretary
  - R. 4.07 Case Plans
  - S. 4.10 Resident Initiated Separation
  - T. 4.29 Records Management
  - U. 18.04 Administering Medication to Residents
6. Discuss and take any appropriate action on updating the list of certified processing offices.
7. Discuss and take any appropriate action on the Youth Center of the High Plains renovation/planning project.
8. Discuss and ratify Memorandum of Understanding (“MOU”) between Canyon Independent School District and Randall County Juvenile Board pursuant to Chapter 37 Texas Education Code.
9. Discuss and take any appropriate action designating person to participate in the system of community resource coordination group pursuant to TAC §531.055(c)(1).

FILED FOR RECORD  
At 11:15 o'clock PM

FEB 16 2022

SUSAN B. ALLEN  
County Clerk, Randall County, Texas  
By: *[Signature]* Deputy

- 10. Updates from the Chief Juvenile Probation Officer.
  - V. TJJD Audit
    - Title IV-E
    - TAC §341
  - W. Randall County Audit
    - Juvenile Probation
    - Youth Center of the High Plains
  - X. Independent Ombudsman Reports
  - Y. Criminal Justice Information System Disposition Report Compliance
  - Z. COVID-19 Impacts, Mitigation Efforts, Status Report
- 11. Closed meeting pursuant to Government Code §551.0725 to deliberate business and financial issues relating to contracts being negotiated.
- 12. Closed meeting pursuant to Government Code Section 551.071 to consult with counsel regarding pending or contemplated litigation or on a matter made confidential under the Texas Disciplinary Rules of Professional Conduct.
- 13. Set next meeting date.

Adjourn.

\*\*\*\*\*  
 This agenda notice is made in accordance with Texas Government Code Annotated, Chapter 551 (Vernon 1994), Texas Open Meetings Act.  
 \*\*\*\*\*

---


Agenda items may not necessarily be considered in the order listed on the agenda.

---

The Randall County Juvenile Board reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (employee matters), 51.076 (deliberations about security devices and 551.086 (economic development). See also OP. Tex. Att'y Gen No. JC-0057 (1999); Att'y. LO-90-27.

\*\*\*\*\*

2/16/2022 2:23:15 PM



James W. Anderson, Judge  
 Randall County Court at Law #1  
 Chairman, Randall County Juvenile Board

**FILED AND RECORDED**

OFFICIAL PUBLIC RECORDS



*Susan B Allen*

220033  
 02/16/2022 04:15 PM  
 Fee: 0.00  
 Susan B. Allen, County Clerk  
 Randall County, Texas  
 NOT